

- (i) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
- (j) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examinations, or
- (k) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or
- (l) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or
- (m) attempting to commit or as the case may be abetting the commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, be liable:-

to be disqualified by the Commission from the examination for which he/she is a candidate and/or

- (n) to be debarred either permanently or for as specified period:-
 - by the Commission from any examination or selection held by them.
 - by the Central Government from any employment under them, and
- (o) if he/she is already in service under Government to disciplinary action under the appropriate Rules. Provided that no penalty under these Rules shall be imposed except after:-
 - giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
 - taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

9. The Centres of holding examination are liable to be changed at the discretion of the Commission. However, every effort will be made to allot the centre(s) of their choice to the candidates. But, the Commission may, at its discretion, allot a different centre to a candidate when circumstances so warrant.

DISQUALIFICATIONS FOR ADMISSION TO THE EXAMINATION:

No candidate will be eligible for admission to the examination:-

- a) If he/ she has been dismissed from any previous service;
- b) If he/ she has been convicted of any offence involving moral turpitude or has been permanently debarred / disqualified from appearing in any examination or selection;
- c) If he / she is found either directly or indirectly influencing the selection process in any manner;
- d) If a male candidate who has more than one living wife and if a female candidate, who has married a man already having another wife; or
- e) If he / she is an un-discharged insolvent.

SCHEME OF EXAMINATION

Initially, an objective type Preliminary Examination of three hours' duration, will be conducted consisting of one paper of 200 Questions one mark each of multiple choice answers for short listing the candidates for the Main examination. The marks obtained by the candidates in the Preliminary Examination will not be counted for determining their final order of merit.

The number of candidates to be called for (Main) written examination will be 20 times of the total number of posts advertised. The candidates having been declared qualified in the Preliminary Examination will be entitled for admission to the (Main) written examination consisting of three papers. The candidate shall have to pass all the three subjects.

Note:- There will be negative marking for incorrect answers (as detailed below) for all questions:-

- (a) There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidate, on fourth (0.25) of the marks assigned to that question will be deducted as penalty.
- (b) If a candidate gives more than one answer, it will be treated as wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for that question.
- (c) If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.

The candidates who are declared qualified in the Preliminary Examination shall be required to submit requisite documents in support of their eligibility for Main written examination separately on the prescribed application form, which will be uploaded on the official website of the Commission after the declaration of result of Preliminary Examination. No separate intimation will be issued in this regard.

Preference list for the posts advertised under rules, as mentioned in the Application Form shall be filled in / indicated by the candidate at the time of submission of application form for the main examination and the candidate will be selected in order of merit in accordance to the order of preference list. Once preference list has been submitted, no change / amendment therein shall be permitted and no representation will be considered in this regard.

The candidates will be considered for selection only for those posts and in the order as indicated by him/her in the preference list. They will not be considered for any post not mentioned by them in the preference list, irrespective of the fact that in the order of merit they are eligible for selection to the posts.

If a candidate has not submitted the preference list duly filled in, to the Commission, or has submitted the preference list without his/her signature or has not expressed any choice / preference whatsoever in the preference list, will be considered for all posts in the order in which these have been listed in the advertisement.

Appendix-I

SYLLABUS FOR PRELIMINARY EXAMINATION

Himachal Pradesh Subordinate Allied Services/ Posts Examination, 2017

Paper of three hours' duration consisting of 200 marks (General Knowledge) (Objective type).

1. History, Geography and socio economic development of Himachal Pradesh. **60 marks**
2. Knowledge of current events of national and international importance and such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. **60 marks**
3. Modern History (From 1857 onwards) of India, Indian culture, Indian Polity, Indian Economy, Geography of India, and Disaster Management. Environment and Gender issues and teaching of Mahatma Gandhi. **80 marks**

Appendix-II

Syllabus for Main Examination:-

Paper No.	Paper	Maximum Marks	Duration of paper
I	English (Conventional)	150 Marks	03 hours
Candidates will be required to answer questions designed to test their understanding of English and workmen like use of words .Some of the questions will be devised to test also their reasoning power, their capacity to perceive implications their ability to distinguish between the important and the less important and to write an essay. Passage will usually be set for summary or précis. Credit will be given for concise the effective expression.			
Paper No.II	Hindi (Conventional)	150 Marks	03 hours
i) Translation of an English Passage into Hindi. ii) Explanation of Hindi passage in Prose and Poetry in same language. iii) Composition (Essay, Idioms, Correction etc).			
Paper No. III	General Knowledge	200 Marks	03 hours
History, geography, and socio economic development of Himachal Pradesh. Knowledge of current events of National and International importance and of such matter of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will also include questions on Modern History (From 1857 onwards) of India, Indian culture, Indian polity, Indian Economy and Geography of India of such nature as candidates should be able to answer without special study and question on the teachings of Mahatma Gandhi.			
No candidate would be considered to have qualified the Written test unless he obtains 40% marks in aggregate in all papers and atleast 35% marks in each paper. The evaluation shall be based on the parameters as specified in Appendix-III.			

There will be following subjects for the (Main) examination:-

Sr. No.	Subject	Max. Marks
1.	Paper-I English (Conventional)	150
2.	Paper-II Hindi(Conventional)	150
3.	Paper-III General Knowledge	200

Evaluation: The evaluation of candidate shall be based on the parameters as specified in Appendix-III.

Appendix-III

Parameters of evaluation			
1.	Written Test: { Percentage of marks obtained in written test to be calculated out of 85 marks. For example, a candidate getting 50 % marks in written test will be given 42.5 marks}.		85 marks
2.	Evaluation of candidates to be made in the following manner:-		15 marks
(i)	Weightage for the minimum educational qualification prescribed in the Recruitment & Promotion Rules: { Percentage of marks obtained in the educational qualification would be multiplied by 0.025. For example, an individual has secured 50 % marks in the required educational qualification, he / she will be allowed 1.25 marks (50x0.25=1.25)}	2.5 marks	
(ii)	Belonging to notified Backward Area or Panchayat, as the case may be.	1 mark	
(iii)	Land less family/ family having land less than 1 Hectare to be certified by the concerned Revenue Authority.	1 mark	
(iv)	Non employment Certificate to the effect that none of the family members is in Government / Semi Government service.	1 mark	
(v)	Differently abled persons with more than 40% impairment / disability/ infirmity.	1 mark	
(vi)	NSS(atleast one year) / certificate holders in NCC / The Bharat Scout and Guide / Medal winner in National Level sports competitions.	1 mark	
(vii)	BPL family having family annual income (from all sources) below Rs.40,000/- or as prescribed by the Govt. from time to time.	2 marks	
(viii)	Widow / divorced / destitute / single woman.	1 mark	
(ix)	Single daughter / Orphan	1 mark	
(x)	Training of atleast 6 months duration related to the post applied for from a recognised University / Institution.	1 mark	
(xi)	Experience upto a maximum of 5 years in Govt./ Semi Govt. Organisation relating to the post applied for (0.5 marks only for each complete year).	2.5 marks	

IMPORTANT POINTS IN RESPECT OF PRELIMINARY EXAMINATION:-

- (i) Answer Key of Preliminary Examination will be uploaded on the official website of the Commission after freezing the answer sheets and objection(s), if any; will be entertained upto seven days after displaying / uploading the same on the website of the Commission. The objection(s) will be got verified from the concerned subject matter expert(s) and if found correct; a revised answer key of that screening test will be uploaded on the website of the Commission.
- (ii) The candidate who has disability of 40% or more and is not in position to read or write shall have the discretion of opting for his own scribe/ reader by making prior request in writing along with disability certificate issued by the competent medical authority in support of his claim to the Commission at least two weeks before the examination/ test. Such candidate who shall make the use of scribe/ reader shall be given 20 minutes per hour, compensatory time in examination.
- (iii) Re-checking/ re-evaluation, for the written examination/ preliminary examination will not be allowed in any case.

Sd/-
(Sanjiv Pathania)IAS
Secretary,
H.P. Public Service Commission
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